



State Services Senior Leaders Development Conference 2009

Thursday 18 June 2009

Please complete the details for the person who will be the main point of contact for your exhibition.

FIRST NAME* _____ SURNAME* _____

ORGANISATION* _____

POSITION* _____

POSTAL ADDRESS _____

TOWN / CITY _____

PHONE (WK) _____ MOBILE _____

EMAIL ADDRESS* _____

* ARE REQUIRED

EXHIBITION DETAILS

The cost for an exhibition booth at DevCon 2009 is \$395 + GST. A map of exhibit sites can be found on the DevCon website <http://DevCon.ssc.govt.nz/2009/Expo.aspx>. Sites will be allocated on a first-in, first served basis.

Preferred site number _____ Second choice _____

PAYMENT DETAILS

Payment can be made by credit card, cheque, or we can invoice you. Please make cheques payable to "State Services Commission/DevCon 2009".

Cheque enclosed Please send an invoice for payment

Credit Card MasterCard Visa

Cardholder's Name: _____ Cardholder's Signature: _____

Card No:

Expiry Date: _____ / _____

CANCELLATION POLICY

All cancellation must be notified in writing by fax or email to the conference organiser. Cancellations received **on or before 5pm Friday 1 May 2009** will receive a refund less an administration fee of \$100 + GST. Exhibitors cancelling **after 5pm Friday 1 May 2009** will be liable for full costs of their commitment.

ACCEPTANCE OF TERMS AND CONDITIONS

I agree to the cost of \$395 + GST for an exhibit site at DevCon 2009. I agree to the terms and conditions as outlined on the DevCon website <http://DevCon.ssc.govt.nz>.

Name: _____ Signature: _____ Date: _____

Please make a copy for your records and return the completed form to:

Fax 04 568 4563 or mail to: **DevCon 2009 Conference Organiser,**
Paardekooper and Associates, PO Box 41002, Eastbourne, Wellington.