

# EXHIBITOR APPLICATION



## State Services Senior Leaders Development Conference 2010

**Friday 18 June 2010**

Please complete the details for the person who will be the main point of contact for your exhibition.

FIRST NAME\* \_\_\_\_\_ SURNAME\* \_\_\_\_\_

ORGANISATION\* \_\_\_\_\_

POSITION\* \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

TOWN / CITY \_\_\_\_\_

PHONE (WK) \_\_\_\_\_ MOBILE \_\_\_\_\_

EMAIL ADDRESS\* \_\_\_\_\_

\* ARE REQUIRED

### EXHIBITION DETAILS

**The cost for an exhibition booth at DevCon 2010 is \$395 + GST.** A map of exhibit sites can be found on the DevCon website <http://devcon.ssc.govt.nz/2010/expo.aspx>. Sites will be allocated on a first-in, first-served basis.

Preferred site number \_\_\_\_\_ Second choice \_\_\_\_\_

### PAYMENT DETAILS

Payment can be made by credit card, cheque, or we can invoice you. Please make cheques payable to "DevCon 2010".

Cheque enclosed  Please send an invoice for payment

**Credit Card**  MasterCard  Visa

Cardholder's Name: \_\_\_\_\_ Cardholder's Signature: \_\_\_\_\_

Card No:

Expiry Date: \_\_\_\_ / \_\_\_\_

### CANCELLATION POLICY

All cancellations must be notified in writing by fax or email to the conference organiser. Cancellations received **on or before 5pm Friday 28 May 2010** will receive a refund less an administration fee of \$100 + GST. Exhibitors cancelling **after 5pm Friday 28 May 2010** will be liable for full costs of their commitment.

### ACCEPTANCE OF TERMS AND CONDITIONS

I agree to the cost of \$395 + GST for an exhibit site at DevCon 2010. I agree to the terms and conditions as outlined on the DevCon website <http://DevCon.ssc.govt.nz/2010>.

Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please make a copy for your records and return the completed form to:**

Fax 04 562 8269 or mail to: **DevCon 2010 Conference Organiser**,  
Paardekooper and Associates, PO Box 41002, Eastbourne, Wellington.